



TAEP ONLINE

Access Your TAEP Online Account

- Go to www.tn.gov/taep and click on the **TAEP Online** link.
- Click on the “Initial Account Access” link on the Log In page.
- Enter your first and last name in the provided fields.
- Enter your current email address.
- Enter your premises account number.
- Enter your TAEP ID number.
 - Your premises account number and TAEP ID number can be found on Document A of your 2013 approval packet.
- Choose one of the security questions listed in the drop down box. It is a good idea to keep a record of your security question.
- List the answer to your security question. It is a good idea to keep a record of your answer.
- After you have entered the requested information, hit the “Submit” button to request an account password. You will be emailed a password that will allow you to return to the log in menu to sign-in to TAEP Online.
- After you have received your password, return to TAEP Online and log in using your premises account number and password.
- After you log in, use the buttons at the top of the page to navigate through the system.